

FHS Band Booster Concession Volunteer Rules and Regulations

Thank you in advance for volunteering for Concession Stand duty for the FHS Band Boosters. The Concession Stand is an important source of revenue for our organization. It helps the boosters feed the kids at each game, provide snacks for away games, and much more.

Your volunteerism also sets a great example for our band kids. Please take a moment to review and sign the following guidelines. We hope that you enjoy your time volunteering for the FHS Band Booster program!

1. Have a great attitude and work well with others. Follow the lead and direction of the Concession Stand Coordinators. Volunteers that pose repeated behavioral problems and/or who fail to show up for the agreed upon scheduled event may be removed from future events.
2. The Concession Stand Scheduler or Board Member will create a sign up for each volunteer opportunity using the online service Signup Genius. These will be posted on the Concessions Remind Group and the Band Booster Facebook page.
3. At the start of the event each volunteer should report to the south concession stand and clock-in on the iPad located by the west door of the South Stand. Above the clock-in tablet will be a list with your name and clock-in number on it. For Varsity games, each volunteer will have their assigned concession stand and duties on the list.
4. Volunteers must be at least 15 years of age. Due to insurance reasons, no volunteers less than 15 years of age will be allowed in the concession stand. Only individuals working a concession event shall be allowed in the concession stand.
5. Depending on the concession stand needs, the concession stand could close business up to 15 minutes prior to the anticipated end of game play time.
6. Each stand will have a designated person as Concessions Point of Contact (POC). The POC will provide their contact information to the Concessions Manager and be trained in the operation of the concession stand.
7. All volunteers MUST wash their hands at the beginning of the shift and upon return to the concession stand from a break.
8. Due to Health Department rules, volunteers are prohibited from eating any food product while directly working in the concession stand. Please step outside or to a designated area. You may have drinks while on duty. You are allowed one main dish and one side dish for free, any additional food item will need to be purchased. Volunteers only will get this benefit.
9. Long hair must be restrained by a ponytail, baseball cap, or hairnet. Facial hair must be neatly trimmed.
10. Gloves must be worn when handling unpackaged food product.
11. Shoes must be worn at all times. Shoes that expose feet (ie. flip-flops) are not permitted.
12. The Concessions Manager is the sole arbitrator of disputes. Each Support Group's Concession Leader is responsible for monitoring their group's volunteers.
13. All sales will be counted immediately after the Concession Stand is closed for business and documented on the support groups electronic receipt (Xcel shared spreadsheet) form. No students are allowed to count the ending cash
14. Gate admission will be waived for all working volunteers. A gate list of volunteers must be submitted to the Concessions Manager 72 hours before the event date. Volunteers will give their name at the gate to obtain entrance.
15. Volunteers in the concession stand will fill customer orders, restock the beverage cooler, make coffee, help prepare and serve food items, and any other concessions duties assigned by the concessions POC.
16. There is to be no food sold out of side doors, before stands are open, and after stands have closed.
17. ALL workers must stay and help close the stand before leaving. The stand Coordinator will release you when all chores are done.
18. All Volunteers must be Band Booster Member and have a background check done.
19. This form must be signed and turned in before the first shift in the concession stand.

By signing this statement, I acknowledge that I have received a copy of the Concession Stand Rules and Policies agreement issued by FHS Band Boosters. I acknowledge that I have discussed, read and comprehend the information contained in this agreement. The Concessions Stand Leader will consult with the Concessions Manager if the volunteer has any questions concerning its contents.

Volunteer Signature

Date

Concession Stand Coordinator

Date