



INSTRUCTIONS & PROCEDURES FOR USING MYSCHOOLBUCKS TO PAY FOR BAND ITEMS

Families and students may use the district's MySchoolBucks portal to pay for anything associated with the Frenship High School Band.

Examples of possible payment elements could be:

Band apparel	Payment plans
UIL solo accompaniment fees	Replacement fees
Instrument damage assessments	Etc., etc., etc....

Payment Process:

1. Access the MySchoolBucks web page (www.myschoolbucks.com)
2. Log in – if you don't have an account, please create one
3. On your dashboard page, click STORE
4. Click VIEW ALL
5. Click the check-box for HS BAND
6. Click BAND MERCHANDISE PAYMENT
7. Fill in the payment amount as needed and choose your student from the drop-down menu
8. ***** Complete the PAYMENT DESCRIPTION. Tell us what the payment is for. *****
9. Click ADD TO BASKET
10. Access your basket for check out
11. Choose payment method and click CONTINUE
12. Review payment, then click PLACE ORDER

Payment Plans:

Payment plans are for **Guard members only**. Once you have completed your initial 30% down payment, you can return to this portal each month to make subsequent payments.

Follow the payment process above to complete your payments. Please note there is also a "SCHEDULE" option which allows you to create scheduled payments that will automatically be charged to your credit card. This is a great way to make sure you don't forget your monthly payments.

If you have any questions about the MySchoolBucks process, payments, or Charms please contact the Band Office at (806) 696-8814.

